

PERSONNEL PIPELINE

THE COMMONWEALTH OF MASSACHUSETTS
MILITARY DIVISION
THE ADJUTANT GENERAL'S OFFICE
50 Maple Street, Milford MA 01757-3604

04-33

5 August 2004

ENLISTED PROMOTION POLICY

Subject: Enlisted Advancement/Promotion Policy

1. Effective 1 October 2004 the following enlisted advancement/promotion policy will be implemented:

a. E-5 and above retroactive promotions will not be backdated more than 30 days from the date of receipt of the orders or personnel action request (DA Form 4187) by the DCSPER.

b. Orders or DA Form 4187 requests submitted to JFHQ that are not in compliance with paragraph 1a above will be immediately returned (electronically) through the chain of command to the initiating unit.

2. Exceptions to this policy will be requested IAW paragraph 11-17b, NGR (AR) 600-200. Advancement/promotion documentation will continue to be submitted IAW existing guidelines. The Personnel Automated Records Center will date/time stamp receipt of all grade advancement/change/promotions actions. The effective date of the order or the DA Form 4187 cannot be earlier than the first day the soldiers becomes fully qualified.

3. Point of contact is Enlisted Branch, SGM McLean (508)233-6768, DSN: 256-6768, or MSG Sanders (508)233-6767, DSN: 256-6767.

FOR THE ADJUTANT GENERAL:



JAY F. DALEY
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